

Access the Web Portal

voicemail to e-mail

Easy as 1 - 2 - 3



1 Using your web browser, enter **www.sisqtel.net**. Click on the top red tab labeled **'Voice Mail'**.

2 Username: enter your **seven digit telephone number** (example: 4679876)
Password: enter your temporary **four digit password** _____

Click on the **'My Settings'** tab. Under My Settings, click on the **'General'** icon.
Proceed to change your password. At the bottom right hand corner, click the green **'Save'** button.

3 Click on the **'Voice Mail'** icon. Under 'Notification', click the **'Add'** key.
Enter the **e-mail address** or addresses you want your voicemail messages forwarded to (example: j.smith@sisqtel.net). Click on **'OK'**.
At the bottom right hand corner, click the green **'Save'** button.

Activation complete! Your voicemails will be converted into WAV files and forwarded to your e-mail.



467-6000 or toll free **(866) 467-6001**